STATE OF MICHIGAN COUNTY OF GENESEE PROBATE COURT	REQUIREMENTS FOR NOTICE GUARDIANSHIP OF INDIVIDUAL WITH ALLEGED DEVELOPMENTAL DISABILITY	FILE NO.

As petitioner, you must give notice of the scheduled hearing to the parties listed below at least seven (7) days prior to the hearing if served personally, or fourteen (14) days prior to the hearing if served by mail:

☐ 1. Respondent (individual with alleged developmental disability) – The law requires the subject of the Petition to be present at the hearing, unless physically unable to do so. The doctor's statement, which accompanies the Petition, must address the person's ability to attend the hearing. (**Must be served personally.**)

☐ 2. Proposed Guardian, if other than the petitioner

☐ 3. Respondent's presumptive heirs

☐ 4. Genesee Health System, Developmental Disabilities, if they have performed the screening on the Respondent; if not, the person who performed the evaluation. **This person must testify at the court hearing.**

☐ 5. Director of any facility in which the respondent may be residing, or the person who has the care and custody of the Respondent.

☐ 6. The Guardian Ad Litem, if one is appointed

☐ 7. Attorney for the Respondent

☐ 8. Special parties: **Veterans Administration**
Patrick V. McNamara Building
477 Michigan Avenue
Detroit, MI 48226

and

Attorney General
One Michigan Avenue #400
Lansing, MI 48909

☐ 9. Publication – if there are heirs with an unknown address

I have received the Proof of Service form (PC 564) and understand the requirements of notice. I also understand that a hearing may not be held if the completed Proof of Service form is not returned to the Court five days prior to the scheduled hearing date.

RETURN COMPLETED PROOF OF SERVICE FORM TO:

Genesee County Probate Court
900 S. Saginaw St., Room 502
Flint, MI 48502

1/27/15
_____ _____
Date Petitioner's Signature